

| Summary | | | | | | | |
|--------------------------|------------------|-------------------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|-------|
| | <u>Knowledge</u> | <u>% of Total Assignments</u> | <u>Capability</u> | <u>% of Total Assignments</u> | <u>Combined Status</u> | <u>% of Total Assignments</u> | |
| Complete | 4 | 50.0% | 5 | 62.5% | Complete | 1 | 12.5% |
| About to Elapse | 0 | 0.0% | 0 | 0.0% | Incomplete | 7 | 87.5% |
| Incomplete | 3 | 37.5% | 3 | 37.5% | Total Assignments | 8 | |
| Elapsed | 0 | 0.0% | 0 | 0.0% | Total Unique Employees | 2 | |
| Revised | 1 | 12.5% | 0 | 0.0% | Total Unique Tasks | 4 | |
| Total Assignments | 8 | 100.0% | 8 | 100.0% | | | |

Organized by Employee

| | <u>Knowledge</u> | | <u>Capability</u> | | <u>Task Status</u> | | |
|--|------------------|--------|-------------------|--------|--------------------|--------|--------|
| | Date | Status | Date | Status | Date | Elapse | Status |

| Process Summary - Process Set Name\Process Set Name\Process Name (Company Policies) | | | | | | | |
|---|------------------|-------------------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|-------|
| | <u>Knowledge</u> | <u>% of Total Assignments</u> | <u>Capability</u> | <u>% of Total Assignments</u> | <u>Combined Status</u> | <u>% of Total Assignments</u> | |
| Complete | 2 | 50.0% | 3 | 75.0% | Complete | 1 | 25.0% |
| About to Elapse | 0 | 0.0% | 0 | 0.0% | Incomplete | 3 | 75.0% |
| Incomplete | 1 | 25.0% | 1 | 25.0% | Total Assignments | 4 | |
| Elapsed | 0 | 0.0% | 0 | 0.0% | Total Unique Employees | 1 | |
| Revised | 1 | 25.0% | 0 | 0.0% | Total Unique Tasks | 4 | |
| Total Assignments | 4 | 100.0% | 4 | 100.0% | | | |

| Employee Summary - Smith, Jane | | | | | | | |
|--------------------------------|------------------|-------------------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|-------|
| | <u>Knowledge</u> | <u>% of Total Assignments</u> | <u>Capability</u> | <u>% of Total Assignments</u> | <u>Combined Status</u> | <u>% of Total Assignments</u> | |
| Complete | 2 | 50.0% | 3 | 75.0% | Complete | 1 | 25.0% |
| About to Elapse | 0 | 0.0% | 0 | 0.0% | Incomplete | 3 | 75.0% |
| Incomplete | 1 | 25.0% | 1 | 25.0% | Total Assignments | 4 | |
| Elapsed | 0 | 0.0% | 0 | 0.0% | Total Unique Employees | 1 | |
| Revised | 1 | 25.0% | 0 | 0.0% | Total Unique Tasks | 4 | |
| Total Assignments | 4 | 100.0% | 4 | 100.0% | | | |

| | | | | | | |
|------------------|--------|-------------------|--------|--------------------|--------|--------|
| <u>Knowledge</u> | | <u>Capability</u> | | <u>Task Status</u> | | |
| Date | Status | Date | Status | Date | Elapse | Status |

| Process Summary - Process Set Name\Process Set Name\Process Name (Company Policies) | | | | | | |
|---|------------------|-------------------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|
| | <u>Knowledge</u> | <u>% of Total Assignments</u> | <u>Capability</u> | <u>% of Total Assignments</u> | <u>Combined Status</u> | <u>% of Total Assignments</u> |
| Complete | 2 | 50.0% | 2 | 50.0% | Complete | 0 0.0% |
| About to Elapse | 0 | 0.0% | 0 | 0.0% | Incomplete | 4 100.0% |
| Incomplete | 2 | 50.0% | 2 | 50.0% | Total Assignments | 4 |
| Elapsed | 0 | 0.0% | 0 | 0.0% | Total Unique Employees | 1 |
| Revised | 0 | 0.0% | 0 | 0.0% | Total Unique Tasks | 4 |
| Total Assignments | 4 | 100.0% | 4 | 100.0% | | |

| Employee Summary - Smith, John | | | | | | |
|--------------------------------|------------------|-------------------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|
| | <u>Knowledge</u> | <u>% of Total Assignments</u> | <u>Capability</u> | <u>% of Total Assignments</u> | <u>Combined Status</u> | <u>% of Total Assignments</u> |
| Complete | 2 | 50.0% | 2 | 50.0% | Complete | 0 0.0% |
| About to Elapse | 0 | 0.0% | 0 | 0.0% | Incomplete | 4 100.0% |
| Incomplete | 2 | 50.0% | 2 | 50.0% | Total Assignments | 4 |
| Elapsed | 0 | 0.0% | 0 | 0.0% | Total Unique Employees | 1 |
| Revised | 0 | 0.0% | 0 | 0.0% | Total Unique Tasks | 4 |
| Total Assignments | 4 | 100.0% | 4 | 100.0% | | |